



COLLEGE OF ENGINEERING POONJAR, KOTTAYAM

(A UNIT OF IHRD, GOVT. OF KERALA)

STUDENT NO DUES / CLEARANCE CERTIFICATE

1	NAME OF THE STUDENT	
2	RESIDENTIAL ADDRESS	
3	ADMISSION NUMBER	
4	ROLL No.	
5	UNIVERSITY/JCTE REGISTER NUMBER	
6	UG / PG / DIPLOMA	
7	CLASS /DEPARTMENT	
8	DATE OF BIRTH	
9	MONTH & YEAR OF JOINING	
10	DATE & THE REASON FOR LEAVING	
11	MOBILE No. & Email ID OF THE STUDENT	
12	SIGNATURE OF THE STUDENT	

DUES CLEARANCE

Sl. No	Name of the Units	Certification	Name & Dated Signature of the officer in charge
1	LIBRARY / CARD SURRENDERING		
2	OFFICE ACCOUNTS		
3	ID CARD SURRENDERING		
4	TRAINING AND PLACEMENT CELL		
5	NSS		
6	PTA		
7	COLLEGE BUS		
8	ALUMNI ASSOCIATION		
9	HOSTEL		
10	TECH. FEST/COLLEGE UNION		
11	GENERAL MAINTENANCE (PTA)		
12	REMARKS OF THE TUTOR/HOD		
Recommendations & Signature of the HoD			

AO/SS

PRINCIPAL

Note: Dues if any in the departments/Labs/workshops may be cleared locally from time to time